



Risk Assessment for Organised Group Sessions at Oakwood Tennis Club

Revision: March 2021

Description	Hazard	Risk Rating	Who might be harmed and how	Control Measures	Resultant Risk Rating	Responsibility
1. Grounds and Facilities						
	Courts	M	Players – slip, trips	<ul style="list-style-type: none"> Courts must be checked before use and any extraneous objects removed Moss, algae and vegetation treated as required Ensure that net fixtures and posts are secure and safe Regular inspections recorded Courts locked during icy weather 	L	Players and committee
	Fencing	M	Players – cuts from loose wiring Spectators/public from balls hit through holes (over fencing)	<ul style="list-style-type: none"> Fencing should be checked on a regular basis Holes should be repaired when necessary Regular inspections recorded 	L	committee
	Floodlights	M	Players – collisions into stanchions; danger from insufficient light.	<ul style="list-style-type: none"> Floodlighting should be serviced as required Lights should be switched on when necessary 	L	committee
	Weather	M	Players – slips, falls	<ul style="list-style-type: none"> Courts must be checked before use Play not permitted when courts are icy 	L	Players and committee
	Clubhouse	M	Players and visitors – slips and falls	<ul style="list-style-type: none"> Access routes to be clear Areas to be free of obstructions Regular inspections recorded 	L	Players and committee
	Car Park	M	Players and visitors – slips and falls, collisions with motor vehicles	<ul style="list-style-type: none"> Cars to be parked in allocated spaces only 5mph speed limit to publicized and observed Adequate lighting during dark periods Regular inspections recorded 	L	Players, visitors and committee
	Paths	M	Players and visitors – slips and falls	<ul style="list-style-type: none"> Paths to be clear of obstructions Adequate lighting during dark periods Regular inspections recorded Grit when icy 	L	Players and committee
	Unauthorised access	L	Damage , Theft, Vandalism	<ul style="list-style-type: none"> Ensure locking up rota is in place Ensure clubhouse is locked 	L	Players and Committee
2. General play						
	Personal injury	M	Players – collisions, trips, slips	<ul style="list-style-type: none"> Players to be provided with court rules Players should ensure that they have the correct footwear for the conditions Players should be medically fit for the activities they plan to take part in Ideally players should warm up before play 	L	Players, coaches and committee

				<ul style="list-style-type: none"> • Eating and chewing while playing is not permitted • It is recommended that any jewellery be removed or taped up • Consider danger to players with poor coordination or reaction speed • Ensure that players' equipment bags are positioned off the courts or on/around the provided benches and are not in a dangerous position for other players • Loose balls should always be removed from the playing area 		
3. Spectators	Personal injury	M	Spectators- impact injuries	<ul style="list-style-type: none"> • Spectators should remain outside the playing area • Spectators should stand back from the fencing 	L	Players, spectators and committee
4. Coaching	Personal injury	M	Players – collisions, trips, falls	<ul style="list-style-type: none"> • All activities must have appropriate staffing ratios • Junior players must be supervised at all times. • Coaches must be suitable qualified • Coaches should ensure that participants are suitable dressed and with adequate footwear • Activities must be suited to the age and ability of the participants • Participants should have adequate levels of fitness for the activities 	L	Coaches and committee
5. Social activities	Barbeques, American tournaments etc.	M	Club members, guests – falls, trips, burns	<ul style="list-style-type: none"> • Ensure that any games or other activities are held away from cooking areas • Ensure that cooking areas are supervised and that all necessary precautions are taken • Depending on the specific social event, ensure that additional control measures are put in place when necessary 	L	Players, paand committee
6. Accidents and emergencies	Illness, accidents, injuries	M	All club members- illness. falls, trips, collisions, other incidents	<ul style="list-style-type: none"> • Ensure that the first aid box is adequately equipped and checked regularly • Ensure that all club members are aware of the location of the first aid box • Ensure that access to the clubhouse is available during all club sessions • Ensure that means of communication with emergency services are available at all club sessions 	L	Committee and players

				<ul style="list-style-type: none"> • Ensure that all accidents are recorded in the accident book which should be kept in the clubhouse • Ensure access is clear for emergency services using the gate from the road (near the bowling club) if required 		
7. Fire	Fire hazard	M	Members and visitors -	<ul style="list-style-type: none"> • Fire risk assessment completed and updated annually • Regular inspections of electrical appliances • Turn off electrical appliances when not in use • Regular testing of fire detection system • Muster Point and Fire exits clearly identified • Emergency exit routes regularly inspected and recorded 	L	Committee
8. Covid-19	Transmission of Covid	H	Members, visitors	<ul style="list-style-type: none"> • Signage: Social distancing/ Hand cleansing/ Do not enter if unwell • Hand cleansing gels available in various locations • Frequent cleaning of touch-points (Clubhouse handles, sink taps, etc) • Court gates left open to avoid touch-point • Reduce contact points- Clubhouse closed except toilet use • All group sessions must have attendees recorded for track and trace requirements (Club Spark for social play) • Congregating not allowed • No socializing before / after matches • Spectators limited to 1 per junior only 	M	Committee, Coaches